APPLICATION DOCUMENTATION



Separate order of exhibition area, stand construction and technical services



PVA EXPO PRAGUE, 10–12 February 2022

IMPORTANT DATES

The first deadline for the lease of the exhibition area at preferential prices Deadline for technical services, for orders of the construction of stands and their equipment for submission of the Confirmation of Implementation and for submission of stand layouts

31 October 2021

16 January 2022

199 00, Prague, Czech Republic 199 00, Prague, Czech Republic
Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic
Company Registration No.: 63080575, Tax Id. No.: CZ63080575
Registered by Municipal Court in Prague, Section B, File no. 3309
Bank Details: Expobank CZ a.s., Account No. 5085320021/4000
IBAN: CZ7240000000005085320021, SWIFT: EXPNCZPP
Tel.: +420 739 003 164
E-mail: international@abf.cz,internet: www.for-therm.cz, www.pvaexpo.cz

Trade Fair Nomenclature



PVA EXPO PRAGUE, 10-12 February 2022

3.	FOR THERM		3.2.10	. Compact fireplaces
3.1.	Boilers		3.2.11	. Chimney-free fireplaces, bio fireplaces
3.1.1.	Automatic pellet boilers		3.2.12	. Electric fireplaces
3.1.2.	Solid fuel boilers		3.2.13	. Fireplace building blocks
3.1.3.	Gaseous fuel boilers	П	3.2.14	. Wood and coal kitchen ranges
3.1.4.	Oil boilers			. Garden grills and furnaces
3.1.5.	Condensing boilers			
3.1.6.	Boilers with electric heating		3.3.	Accessories for fireplaces and stoves
3.1.7.	Biomass boilers		3.3.1.	Hot water exchangers
3.1.8.	Wood gas boilers		3.3.2.	Chimney systems, flue gas ducts
3.1.9.	Production of pellets and briquettes from wooden chips or farming plants		3.3.3.	Construction and lining of chimneys
3.1.10	. Biomass production equipment		3.3.4.	Smoke flue systems, air distribution systems, chimney extensions
3.2.	Stoves, fireplaces, fireplace inserts		3.3.5.	Fireplace shaped blocks, fireplace sheathing
3.2.1.	Fireplace and tile stoves		3.3.6.	Building material for fireplaces, insulation panels,
3.2.2.	Solid fuel stoves			fire-resistant material
3.2.3.	Talk accumulation stoves		3.3.7.	Decorative elements, cornices, ornaments
3.2.4.	Cast-iron stoves		3.3.8.	Fireplace and stove cleaning agents
3.2.5.	Pellet stoves		3.3.9.	Fireplace grilles, pedestals under fireplaces
3.2.6.	Biomass fireplace stoves		3.3.10	. Sale, production, distribution of fuel and fireplace wood
3.2.7.	Gas fireplaces		3.3.11	. Services
3.2.8.	Hot water fireplaces		3.3.12	. Technical assistance, servicing, assembly work
3.2.9.	Pellet fireplaces	_	J.J. 12	and inspections



Forms can be completed on a PC and downloaded from www.for-therm.cz/en/forexhibitors



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PVA EXPO PRAGUE, 10-12 February 2022 Preferential prices up to: 31 October 2021

EXHIBITOR		
Company name		Reg. No
Registered office* - street		Tax ID. No
Town	Postal Code	Country
Company telephone no	Company e-mail address	
nternet www.		
Contact person	Po	osition
Tel./mobil	E-mail**	
Mailing address, if different from the reg	istered office	
Email for sending invoices electronically		
including all invoicing and corresponden Company name	ce)	Reg. No
	Postal Code	
	Company e-mail address	
	Company o man address	
	Po	osition
Tel./mobil		
	istered office	
or natural persons (individuals) please state th	ne place of business. ** This must be filled in for th	e sending of the position, assembly instructions, etc.
grant permission to ABF, a.s. to send me co	mmercial information in an electronic form, in accordance with Act no	. 480/2004 Coll. This permission can be withdrawn anytime in the
by sending a text "stop" to stoplist@abf.cz.	•	•
		signature of exhibitor/ representative of the exhibitor

FVII	IDITION AD	ΓA	Price in EUR/m	² accordin	g to the application date	Fill in di	mensions in v	hole metres
ЕХП	IBITION AR	EA	until 31 October	2021	from 1 November 2021	width - length	depth	total m²
	Row	min. 6 m ²	EUR 90		EUR 100			
	Corner	12–29 m²	EUR 107		EUR 115			
Indoor exhibition area		30 m ² and more	EUR 100		EUR 108	1		
	U-shape	40–59 m²	EUR 108		EUR 116			
		60 m ² and more	EUR 102		EUR 110	1		
	Island	80-99 m ²	EUR 109		EUR 118			
		100 m ² and more	EUR 104		EUR 113	1		
Additional charge for the	main corrido	or		7	%			
Outdoor area - min. od 6 n	n² shape does	s not matter	EUR 36		EUR 45			
Construction of exposition	ns through A	BF YES / NO		Registra	tion fee			EUR 250
				Assuran	ce of damage liability insu	ırance		EUR 46
BRANCH FOR LOCATION -	- specify the b	ranch in words and state	the branch code:					
PRICE - TOTAL								

All prices are without VAT.

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required



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Business Terms and Conditions of ABF, a.s. for Participation of Exhibitors in the Trade Fair



PVA EXPO PRAGUE, 10-12 February 2022

Organiser:
ABF, a.s., registered office: Beranových 667, 199 00, Prague, Czech Republic, Company Registration No. 63080575
Exhibitor:
Legal entity or natural person to whom ABF, a.s. has confirmed participation in the Trade Fair or Exhibition
Place of the event: PVA EXPO PRAGUE - Beranových 667, 199 00, Prague, Czech Republic

Article 1. – Basic conditions for Exhibitor's Participation in the Trade Fair

1. The basic precondition for participation in the Trade Fair is the delivery of the Binding Application for Participation of the Firm, properly filled and signed in (hereinafter referred to as "Binding Application"). After the receiving of the Binding Application, ABF, a.s. will send to the Exhibitor a confirmation of its receipt.

2. By signing the Binding Application, the Exhibitor undertakes to adhere to the Business Terms and Conditions and Technical Conditions of ABF, a.s. for the Exhibitor's participation in the Trade Fair

Fair.

The exhibits presented and services offered must be in accordance with the focus of the Trade Fair (with the so-called Trade Fair Nomenclature).

The services related to the Exhibitor's participation in the Trade Fair shall be ordered by means of separate order forms provided for in the Application Documentation to the Binding Application. The Exhibitors must not remove the exhibits and displays before the end of the Trade Fair or Exhibitors.

Exhibition. The Exhibitor is entitled to exhibit, sell or otherwise make available to the public only the products for which he is authorized and whose disclosure to the public does not infringe the copyright or other rights of third parties. The Exhibitor is obliged to arrange, at his own expenses, for visas, licences and any other necessary permissions to sell products at the trade fair. In the event that the Exhibitor will not attend the trade fair because he did not receive an appropriate visa or another permit, the Exhibitor is not entitled to a refund of the deposit payment made on the rental of exhibition area. In such case, the deposit is considered a cancellation fee.

Article 2. – Terms of payment

1. After the receiving of the Binding Application, ABF, a.s. will send to the Exhibitor an advance invoice for the lease of the exhibition area ordered and for the registration fee.

2. After the closing date of the ordered technical services, the Exhibitor will be sent an advance invoice for the ordered services associated with the lease of the exhibition area. The settlement of this advance invoice will be a precondition for implementation of the order of technical services.

3. The final invoice with a deduction of advances will only be sent after the end of the Trade Fair.

4. The basic price of the lease and the Registration Fee includes:

9. Rental for the exhibition area during the assembly, Trade Fair and dismantling answer in the Trade Fair Catalogue (Trade Fair Guide) to the extent of the data stated in the Order of Registration into the Catalogue (Guide)

1. Insertion into the orientation system of the Trade Fair

1. Five Exhibitor's Cards for the firms with an ordered area up to 30 sq.m

2. Assembly/Dismantling Cards for the Implementation Teams making it possible for the vehicles to enter the Exhibitor Centre (ABF, as. is authorised to demand a financial security at the entrance) - Nostribuy, businessing a term from 31 to 90 days before the Trade Fair beginning
- 100 % of the total rental charged on the cancellation of the Binding Application in a term from 31 to 90 days before the Trade Fair beginning
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- 100 % of the total rental charged on the cancellation of the Binding Application in a term from 31 to 90 days before the Trade Fair beginning
- 100 % of the total rental charged on the cancellation of the Binding Application in a term less than 30 days before the Trade Fair beginning
- 100 % of the total rental charged on the cancellation of the Binding Application in a term less than 30 days before the Trade Fair beginning
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- The cancellation fees shall apply even in the case of reduction made 2, confered.

 The obligation to pay cancellation fees shall apply to those Exhibitors to whom the participation in the Trade Fair was confirmed according to Art. (1) even in the case that they have not paid the advance invoice or any other invoice. The cancellation of the Exhibitor's participation in the Trade Fair must always be made in writing. The registration fees shall be forfeited in full amount, regardless of the date of cancellation of the Binding Application. If, as a result of force majeure and / or due to regulatory measures of the state bodies, ABF, a.s. will not be able to arrange for the fair to be held, exhibitors will be immediately informed. The obligations of ABF, as from the application for participation expire and the exhibitor is not entitled to compensation for damages. In such a case, ABF, as is entitled to keep the registration fee.
- fee. each of the other firms which the Exhibitors will present in their expositions (in the form of a presentation of exhibits, with an advertisement panel, company logo, commercial name, folders, video programmes, etc.), the Exhibitor is obliged to pay the Co-Exhibitor's Registration Fee. The firm properly registered in this way will be presented in the Trade Fair Catalogue (Trade Fair Guide) to the full extent as the Exhibitor. In the case of any breach of this principle, the Exhibitor will be obliged to pay the Co-Exhibitor's registration Fee and a contractual penalty at an amount of the registration fee, at any time during the Trade Fair. All the prices are stated as VAT exclusive.

- Article 3. Exhibition area

 1. ABF, a.s. leases indoor exhibition areas without any equipment, with the possibility of connection of power supply, water pipeline, sewerage, telephone and cleaning, with the option of other services on the basis of the order. The precondition for the handlover of the exhibition area ordered shall be the settlement of all the payments due in the context with participation in the Trade Fair.

 2. ABF, a.s. furthermore leases outdoor exhibition areas on the dedicated free areas of the Exhibition Centre. (ATTENTION: in the case of outdoor stands it is necessary to count with the overlapping of the roof above the stand the roof must not interfere into the neighbouring area).

 3. The minimum sizes of the exhibition areas are stated in the Binding Application.

 4. ABF, a.s. can, after consulting the matter with the Exhibitor, reduce the area of the rented exhibition space and to change its shape. ABF, a.s. reserves the right to change the placement of the exhibition area. If the contracted area is not available to the Exhibitor of reasons caused on the part of ABF, a.s., the Exhibitor is entitled to the reimbursement of the registration fee, lease charge paid and the price for the services ordered and already paid for ABF, a.s. will not accept and will not indemnify any claims for damages which the Exhibitor could have incurred for this reason.
- charge paid and the price to the services described by the Exhibitor could have incurred for this reason.

 If the Exhibitor himself does not provide a stand or does not order it at ABF, a.s., he will only have an unlimited booked exhibition area. The Exhibitor is obliged to respect the raster of the exhibition area, ie. not to exceed the area, even in the case of raised height dominances.

 The Exhibitor shall receive a raster of the exhibition areas with the marking of their position after the settlements of all the payments due for the rented space and after the final processing of Binding Applications.

 The architectural concept in the exhibition halls counts on the implementation of the classical rectangular exhibition raster, within which the following exhibition areas will be available:

 Row areas with a free front side

 Corner areas with two open sides along which the visitors walk

 U-shape areas (front) with three open sides along which the visitors walk

 Island areas where all of the four sides are free

 The Exhibitor is obliged to leave the exhibition area after dismantling in the same condition in which it was before the commencement of the erection.

 The Exhibitor is obliged to settle any destruction, damage or excessive contamination according to the expenses actually incurred for the remedy of such damage (contamination).

 The Exhibitors are obliged to settle any destruction, damage or excessive contamination).

Article 4. – Damage liability insurance

1. ABF, a.s. is not liable to the Exhibitors or their Co-Exhibitors for any loss, destruction or any damage to the articles brought by the Exhibitors into the areas leased. (i.e. exhibits, equipment and facilities of the stands, packages, packing materials, etc.), regardless of the fact whether the loss, destruction or other damage has arisen during the assembly, dismantling, transport or in the course of the Trade Fairs.

2. Exhibitors participate in the trade fair at their own risk. The Exhibitor will not claim that ABF, a.s. is liable for any demands of third parties for reimbursement of any damage resulting from the participation of the Exhibitor in the trade fair.

3. The Exhibitors are obliged to be insured for liability for damage caused by its activities to third parties during the entire term of the Trade Fair.

4. ABF, a.s. provides for the benefit of Exhibitors liability insurance for damage caused by the Exhibitor's activity to third parties at the time of the fair, assembly and disassembly up to the amount of the indemnity EUR 68, 182 for the price of EUR 46 without VAT.

5. If the Exhibitor has an individual insurance policy for liability for damage to the indemnification limit of min. EUR 68, 182, the Exhibitor must provide ABF, a.s. with the confirmation of the insurance from the particular insurance company.

6. The Exhibitors have a possibility of contracting an insurance policy covering the set of their own exhibits, equipment and accessories of the stands against risks of thefts or robbery and natural disasters for the term of the Trade Fair. This insurance can be contracted in the premises of the PVA EXPO PRAGUE Exhibition Centre.

- Article 5. Safety, health and fire protection

 1. The Exhibitors are obliged to observe, during the assembly, in the entire course of the Trade Fairs and during the dismantling, safety, hygienic, fire protection, environmental and other generally binding legal and internal regulations valid in PVA EXPO PRAGUE and principles of the handling of all technical equipment and flammables. Furthermore, the Exhibitors are obliged to observe appropriate fire regulations valid for separate exhibition areas and the instructions of the authorised members or the fire assistance service and of the staff of ABF, a.s.

 2. The Exhibitors must store or use, in their expositions or in the area of the Exhibition Centre, any flammable or radioactive substances, explosives, acids, poisons and other products harmful to health.

- health.

 In the course of the Trade Fairs, as well as during the assembly and disassembly thereof, it is forbidden to smoke and to handle naked flame in all the indoor areas of the Exhibition Centre. The Exhibitors are responsible for the condition of the wiring system of the stand (display), including the condition of electrical appliances. The electrical installation works can only be carried out by a person duly authorised to do so, i.e. possessing the "Certificate of Competence". The Exhibitors are obliged to use dedicated walking paths and roads. The Exhibitors are required to keep free the escape ways, areas at electrical switchboards, water stops, hydrants (internal intake noints).
- intake points).

 The Exhibitors are obliged to observe the fundamental principles of safety behaviour in the vicinity of handling trolleys.

Article 6. – Basic preconditions for the erection of a stand

1. The service of stand erection is offered and implemented by ABF, a.s. The Exhibitors who prefer to ensure the erection of their stands by themselves and not through ABF, a.s. are obliged to submit the ground plan and front view of the stand with the marking of dominant heights, as well as with the marking of power, water and sewerage system lines, for approval to ABF, a.s. not later than 30 days before the commencement of the Trade Fair.

2. The Exhibitors are obliged to ensure implementation of the rear wall (except for the stands with an island location) of their expositions at a minimum height of 2.5 m.

3. The Exhibitors are obliged to adhere to the ABF, a.s. Technical Conditions for Participation of Exhibitors in the Trade Fair.

4. The Exhibitors are responsible for construction and technical implementation of the stand and stands for any damage to property and health caused by inappropriate stand construction.

Article 7. — Presentation of Exhibitors

1. The Exhibitor is entitled to promote his / her products or services only on his own exposure and shall not disturb or restrict the surrounding exposures.

2. Placement of any advertising or promotional materials out of the Exhibitor's own exposition is only permitted after a previous written approval from ABF, a.s., and is for fee.

3. ABF, a.s. is authorised to forbid or remove, at the Exhibitor's expense, all advertising which does not correspond to the above listed conditions or which support fascism, race, religious or other intolerance or which is not compatible with human dignity.

4. During the Trade Fair, it is only permitted to perform audio-visual, acoustic, musical, dancing and other productions provided that the other Exhibitors will not be disturbed by the operation of these facilities and that ABF, a.s. has granted its consent to these productions. In order to be allowed to perform productions at the exposition, the Exhibitor is obligated to apply for approval from the competent collective administrator of copyrights (such as OSA, INTERGRAM). The noise level beyond the limits of the stand must not exceed the value permitted by legal regulations.

5. ABF, a.s. is authorised to forbid all performances causing excessive noise, dust, pollutants, vibrations, endangering safety of visitors or other exhibitors or disturbing the Trade Fair operation, and to require the Exhibitor in question to pay a contractual penalty amounting to EUR 228.

- Article 8. Deadline for applications and orders
 It is necessary to send the Binding Application, the Order for Technical Services, Order of Erection of the Stand, Order of Registration of Other Firms Co-Exhibitors and any other order forms to the address: ABF, a.s., Trade Fair Administration, Delnická 12, 170 00, Prague, Czech Republic, by the specified deadlines of individual closing dates.
 We recommend that all correspondence should be sent by registered mail.

We recommend that all correspondence should be sent by registered mail.
 Article 9. – Personal data processing
 ABF, a.s. processes personal data of the Exhibitors (hereinafter referred to also as "the Data Subjects") in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation), hereinafter referred to as "GDPR".
 ABF, a.s. acts as the Data Controller and the Exhibitors can contact it in connection with their personal data processed at the address of its registered office.
 ABF, a.s. processes personal data of the Exhibitors, which they have provided to it in connection with the signing of the application or contract for the reason of necessity for contract performance, for the reason of necessity for compliance with legal obligations, as well as for the reason of necessity for protection of authorised interests of ABF, a.s. ABF, a.s. processes and collects such personal data for the purpose of conclusion of a contract, provision of performance according to the contract data for termination of a contract, as well as for the purpose of possible enforcement of the claims implying from the contract.
 ABF, a.s. processes the following personal data of the Exhibitors or of natural persons acting for the Exhibitor in contractual relations: first name, surname, title, date of birth, address of residence, mailing address, account number, e-mail, phone number. These personal data are confidential and shall not be provided to any third person and shall not be transferred above.

either.

The personal data handed over by the Exhibitor are processed in writing through a contract, application form, and then they are entered into a computer system of ABF, a.s., which has adopted such measures that are necessary for elimination of an unauthorised or accidental access to personal data, for elimination of any other manner of their unauthorised processing, as well as for elimination of any other misuse of the personal data. Only responsible persons have access to the personal data.

Article 10. – Final provisions
 ABF, a.s. reserves the right to cancel the participation of the trade fair if the Exhibitor does not act in good faith, fails to observe the rules of contracting, or breaches the technical and safety regulations and instructions.
 All requirements and changes on the part of the Exhibitors must be sent to the ABF, a.s., subject to a previous agreement with ABF, a.s. Trade Fair Administration, in writing. All complaints on the part of Exhibitors towards ABF, a.s. for the time of stand assembly and course of the Trade Fairs must be submitted in writing to the ABF, a.s. before the end of the Trade Fairs or during the dismantling work, until it is completed.
 The present Business Terms and Conditions form an integral part of the Binding Application for participation of the firm at the Trade Fair.



Business Company: ABF, a.s. Registered office: Beranových 667,

199 00, Prague, Czech Republic Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309

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Závazná přihláška k účasti – rámcová smlouva



PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022



from www.for-therm.cz/en/forexhibitors

Forms can be completed on a PC and downloaded

Exhibitor (Company name): ____ We declare that the following firms (our Co-exhibitors) will be presented within the framework of our exposition. For each of them we will pay the Registration Fee amounting to **EUR 182** (in the case of 1 to 4 co-exhibitors) EUR 91 (in the case of 5 to 8 co-exhibitors) EUR 68 (in the case of 9 and more co-exhibitors) Number of co-exhibiting firms (in the case of a larger number please fill in more forms no. 2) 1st Co-exhibitor __ Reg. No. __ Company name Registered office* - street ______ _____ Tax ID. No. _____ ______ Postal Code ______ Country ___ Town Internet Contact person Position ______ E-mail ____ 2^{nd} Co-exhibitor Company name __ Reg. No. ___ _____ Tax ID. No. _____ Registered office* - street _____ Postal Code _____ Country ____ Internet __ Position _____ Contact person _____ ______ E-mail _____ Tel./mobil ___ 3rd Co-exhibitor Company name __ Reg. No. __ Registered office* - street _______ Tax ID. No. _____ ______ Postal Code ______ Country _____ Town Internet Position _____ Contact person ____ ______ E-mail _____ 4th Co-exhibitor Company name __ Registered office* - street _____ Tax ID. No. _____ ______ Postal Code ______ Country _____ Internet ___ Contact person ____ _____ Position _____ _____ E-mail _____ Tel./mobil _

All prices are without VAT.

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required.

^{*} For natural persons (individuals) please state the place of business.

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Order of Technical Services



PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022

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Exhibitor	(Company	name)):
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All services not marked will be automatically considered as NOT ORDERED.

For Technical Terms and Conditions, as well as for specification of services, see the following page.

Order of power supply	The refrigerator circuit
(Price per one inlet, mark those requested with)	The refrigerator circuit (with an input of up to 0.4 kW) can only be ordered
Power supply inlet of 230 V – L + N + PE (1 phase + neutral + grounding)	together with a connection of min. 2 kW indoor area outdoor area
up to 2 kW – 1 socket EUR 186	EUR 36
up to 3 kW – 1 socket up to 5 kW/230 – 2 sockets 2 kW + 3 kW (10 A and 16 A) up to 6 kW/230 – 2 sockets 3 kW + 3 kW (16 A and 16 A) Power supply inlet of 400 V – 3L + N + PE (3 phases + neutral + grounding) up to 9 kW – 32 A socket up to 15 kW – 32 A socket EUR 450 up to 21 kW – 32 A socket EUR 768	Order of connection to the Internet Fixed connection by means of a cable (RJ45): 1 x connection (the first one)
up to 40 kW – 63 A socket EUR 1,067 Circuit breaker type	Order of water supply and sewerage (The same price for both indoor and outdoor areas) Number of connections lines EUR 205
B – standard C D All connections are installed using a residual-current device Other types of connection must be discussed beforehand with the technical department of ABF, a.s.	Order of swimming pool water filling (including drainage) (The same price for both indoor and outdoor areas) A one-off amount charged EUR 55 plus EUR 11 for each m³ Number of m³ EUR 11
Non-stop power supply — over 2 kW 30% surcharge to the price of the ordered power supply we hereby order the kW supply to run non-stop Top inlet to the illumination ramp or any vertical routing of the inlet to the stand from the hall roof structure (Top inlet can only be ordered with the electrical connection line min. 2 kW)	Compressed air inlet 6 bar compressed air inlet to 1 exposition Number of Y-branches Assurance of constant pressure on an individual branch line Consumption in liters
EUR 36 Lending of a power switchboard (same price for both indoor and outdoor areas) Switch board for power supply 9-21 kW / 400V EUR 91	Order of cleaning services (The same price for both indoor and outdoor areas) Daily cleaning – number of m² (Includes also overhaul cleaning) Overhaul cleaning – number of m² (One-off cleaning after the end of the assembly) EUR 2 per m²/ and event EUR 1 per m²

All prices are given without VAT.

We hereby declare that we have made ourselves familiar with and accept without reservations the ABF, a.s. Business and Technical Terms and Conditions of the Participation of Exhibitors in the Trade Fair, which form an integral part of the Binding Application Documentation. We undertake to pay all of the advance invoices and the final invoice including VAT in due terms.



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Technical Conditions of ABF, a.s. for the Participation of Exhibitors in the Trade Fair



PVA EXPO PRAGUE, 10-12 February 2022

Article 1. – Technical services
On the Exhibitor's order it is possible to provide the inlet of power supply, water and sewerage, telephone, Internet, cleaning and possibly other services to all expositions in both indoor and outdoor areas. The inlets of the power supply, water and sewerage, Internet and telephone connections are brought from the floor conduits and channels, whose location will be marked on the raster with the location of the Exhibitor's exposition.

connections are prought from the noor conduits and channels, whose location will be marked on the raster with the location of the Exhibitor's exposition.

a) Order of power supply

For the stands which are not ordered from ABF, a.s. the Exhibitors are obliged (apart from the exceptions permitted by ABF, a.s.) to have their own switchboard - adapted to the 5-wire distribution system, or the voltage system TNS 3L + N + PE, 50 Hz. A single-phase connection of the exposition is carried out through a standard plug of 230V/16A - L + N +PE, three-phase consumers must be fitted with a recommended ball plug of 400V/32 A - 3L + N + PE. The connection of larger power inputs will be carried out upon an agreement with ABF, a.s. Electrical equipment of Exhibitors which is not fitted with separate operation N (neutral) and protecting PE (grounding) wires, or which is not fitted with a protecting wire, without its featuring double insulation, or the wires of which do not have appropriate cross section, will not be allowed for connection, for the reason of the protection of visitors from electric accidents and for fire safety reasons. If necessary, it is possible to order, before the assembly deadline, the services of an electrician at a price of CZK 450 per hour (every started hour of work is billed), which is to be paid in cash at the cash desk of the Trade Fair Administration. The price for the power supply nel tincludes the inlet to the stand (230 V or 400 V) with a possibility of its use for the duration of assembly and dismantling (maximum consumption of 2 kW/230V for electrical tools). It also includes the lease of the appropriate part of the hall switchboard, consumption of electricity and electrical inspection in the course of the exhibition. The actual inlet the stand represents 1 to 2 sockets - 230V (without a distribution within the stand), or 1 socket of 400V, possibly a combination of 230 and 400 V.

The power input required by the Exhibitor to the stand must include the total of all the power input required in th

combination of 230 and 400 V. The power input required by the Exhibitor to the stand must include the total of all the power inputs of electrical appliances in the exposition, i.e. illumination, cooker, coffee machine, tea kettle heating unit, through-flow water heater, computer, television set and video recorder exhibits etc. For the purpose of a more exact order we provide the following examples: Illumination of a 9 m² stand about 0.5 kW, kitchen complete set about 3.5 kW, coffee machine (for drip coffee) about 0.8 - 1.2 kW, tea kettle heating unit about 2 kW, who hot-plate coder about 2 kW. These power inputs are only for your orientation - it always depends on the particular electrical appliance which is connected. The firm implementing the stand shall be liable for the inspection of the electrical installation does not meet the requirements, it will remain, to the Exhibitor's detriment, unconnected.

2 kW. These power hights as only to your orderitation - It always beginds on the patitudal electrical appliance which is connected.

The firm implementing the stand shall be liable for the inspection of the electrical installation (one so the term) of the electrical installation desented in the process of the electrical installation and electrical installation electrical installation electrical installation electrical installation electrical installa

(payment terminals, routers etc.), it is necessary to additionally order the equipment configuration service.

The equipment configuration service means that the technician will put the access to the Internet on the given equipment into service on the WAN interface. The matter does not concern a complete configuration of the equipment - for example LAN interface of a possible Wi-Fi etc. For both the types of connection the basic price of the connection line includes connection of one device. In the case of the use of a router and ordering of the equipment configuration service it is then possible to connect an unlimited number of devices to the router. The connection line baud rate with the equipment configuration service is 10 MBit/s. If the unique code is used on another device, the previous device will be logged off automatically – this means that the unique code is transferable between the devices.

The exhibitor who has ordered a fixed connection line by means of a cable can order additionally an advantageous connection of another device. The Internet connection line is active not later than at 6 p.m. of the day preceding the first day of the event.

The SLA during the business hours of the event is 98 %. In the case that SLA is not adhered to on the part of ABF, a.s., the exhibitor is entitled to a proportional reduction of the fee for the Internet connection. ABF, a.s. does not responsible for the damage or other detriment incurred by the exhibitor through the fact that the service required was not provided in the full extent. ABF, a.s. does not bear any responsibility for possible misuse of the Internet connection line. The requirements for a higher connection baud rate must be discussed by the exhibitor with ABF, a.s. in connection brand are must be discussed by the exhibitor with ABF, a.s. in the case of a requirements for a higher connection for the connected device against viruses, spyware, adware and other malicious programs is identified on the connected device of the exhibitor. RBF, a.s. is autho

Article 2. – Stand construction

1. ABF, a.s. will ensure the construction of the stand in both indoor and outdoor areas on the basis of the receiving of an order. There are schell scheme in the OCTANORM system available for the indoor area, with dimensions according to the schell scheme Order. ATTENTIONI Consumption of power supply for the schell scheme must be ordered separately. It is possible to order the additional furnishing with movable items of the schell scheme.

2. Furthermore ABF, a.s. offers the construction of individually designed stands (lease) for the indoor area according to special requirements of the Exhibitor, including their furnishing with movable items (lease).

3. In the case that the construction is implemented through ABF, a.s., it is possible to ask for a free-of-charge 3D visualisation. Nevertheless, if the visualisation is processed and the construction is not implemented through ABF, a.s., the organiser will charge an amount of CZK 3,500 without VAT for the design creation.

4. The preassembled stands ("Montistand") are available for the outdoor area with dimensions according to the order. It is possible to order additional furnishing with movable items of these preassembled stands.

ons according to the order. It is possible to order additional furnishing with movable items of these preassembled stands.

Article 3. — Technical and operating preconditions

1. The architectural realisation and the operation of the exposition or billboard must not disturb or limit other expositions. The firm whose walls (side as well as the rear) exceed the height of 250 cm and neighbour on the rear or side wall of the surrounding stands is obliged to design this height above 250 cm in a neutral way from the construction and graphic points of view. The use of these raised walls for one's own advertising purposes is inadmissible and if used this way – the firm will be forced to remove the advertising and to design the walls on a graphically neutral way at its own expense.

Billboards exceeding the height of 250 cm have to be placed at a distance of at least 1.5 m from neighbouring stands.

2. The outline of the exhibition stands must not exceed the outline of the exhibition area leased by the Exhibitor, which applies also to the space above the ceiling structure of the stand as well. Possible overhang of the fascia or eye-catcher of the stand to the path is allowed on the basis of the prior approval given by ABF, a.s., if the minimum height of the bottom edge is 3 m, and it will be subject to the payment of CZK 1,000 for each m² of its projection into the ground plan (including a fractional part of m³).

3. Except for handling trucks, the entry into the exhibition areas is prohibited for any means of transport and cars of the Exhibitors. If the floor of the hall is damaged, the Exhibitor is obliged to reimburse the damages to the full amount. Motor vehicles as exhibits can be put on display under the condition that their tank does not contain any fuel and is disconnected from the battery.

4. Smoking and naked flame handling are strictly prohibited in the entire indoor exhibition areas, any breach of this ban will result in the charging of a contractual fine amounting to CZK 5,000, payable immediately in cash.

ts parts. The distance between the highest point of the stand and the hall roof must be at least 70 cm.

9. Height of halls, loading of floors – For a limited number of expositions it is possible to implement two-storey stands, as well as height dominants. The height usable oscillates between 3.0 and 8.0 m (depending on the specific place of the exposition in the raster). The height of hall doors is from 3.5 metres up to 5 metres depending on the hall. The hall floor in terms of the length is at a ratio of 1/140. In the case that the basic load bearing capacity exceeds 1500 kg/m², it is necessary to consult such a fact with ABF, a.s.

10. For the laying of carpets into expositions in the halls it is necessary to adhere to the following procedure: First glue a masking – paper tape onto the concrete floor, and then an arbitrary two-sided carpet tape. It is possible to buy the masking tape directly in the Exhibition Centre.

inowing procedure: First glue a masking — paper tape onto the concrete floor, and then an arbitrary two-sided carpet tape. It is possible to buy the masking tape directly in the Exhibition Centre.

11. It is forbidden to discharge the remains of paints and other toxic substances which could pollute or otherwise endanger the environment into the sewerage, sinks and basins. The Exhibitors (or the firms authorised by the Exhibitors) are obliged to take these substances away and ensure their disposal at their own expense.

12. Storage of any materials in technical corridors (in particular behind the rear wall of the stand) is unacceptable for fire, safety and operational reasons. The storage of the packages, including their removal and return delivery to the stand can be ordered from the contractual forwarding service of ABF, a.s.

13. The exhibitis which are to be presented in the operation can only be serviced by the persons authorised thereto. The exhibits to be presented must be secured by the Exhibitor in such a way that no third party could handle them wilfully.

14. Except for the prescribed business hours of the Irade Fairs and permitted time interval for the supplying of the stands it is forbidden to stay in the exhibition areas. Please, respect for this reason the instructions of the Security Service and of the ABF, a.s. staff.

15. If the final deadline for the clearing of the exhibition area fails to be observed, a contractual penalty amounting to CZK 50 per m² and hour of the non-cleared area will be charged. In the necessary case, the exposition will be cleared by ABF, a.s. at the expense of the Exhibitor. The risks associated with the clearing shall be borne by the Exhibitor.

16. The Exhibitors are obliged to hand over, by the deadline for disassembly works, the leased exhibition area completely empty, clean and in the condition in which it was taken over, i.e. also othe floor covering (carpets, PVC) must be removed as well as the sticking carpet tapes, such a removal being carried out at the expens

Article 4. — Submission of details for the installation of technical connections and stands

1. The Exhibitors who order the erection of the stand from ABF, a.s. will send their orders by the closing date stated in the Application Form documentation.

2. The Exhibitors who ensure the erection of the stand on their own or through an advertising or realisation firm will send to ABF, not later than 30 days before the Trade Fair commencement, the binding design of the stand for approval (in the front view and ground plan) where all possible dominant heights and eye-catchers, including the stand orientation within the framework of the ordered area will be drawn by means of the location dimensioning of the inlets of power supply, water and sewerage. In the case that the Exhibitors fall to send appropriate backgrounds within the requested deadlines to ABF, a.s., they will expose themselves to the danger of possible difficulties during the implementation of the stands and possibly to additional financial costs connected with the relocation of power supply, water, sewerage or other services.

3. The Exhibitors are fully responsible for the activity in the exhibition premises of the advertising or realisation firm authorised by them.

The present Technical Conditions form an integral part of the Binding Order of Technical Services.



Business Company: ABF, a.s.

Registered office: Beranových 667, 199 00, Prague, Czech Republic

Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ724000000005085320021, SWIFT: EXPNCZPP

Tel.: +420 739 003 164

Indoor area

Exhibitor (Company name):

E-mail: international@abf.cz,internet: www.for-therm.cz, www.pvaexpo.cz



PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022

Forms can be completed on a PC and downloaded from www.for-therm.cz/en/forexhibitors

We order the implementation of the shell scheme: (please check if applicable) The price of the shell scheme includes: • External walls and partition walls of storage areas made of white panels (Octanorm 100 x 250 cm), • ceiling, • fascia for the exposition identification - height of 30 cm, • 2-7 point lighting fittings according to the stand size + 2 power sockets for 230 V (without power supply) • carpet - grey, • storage - background according to the stand size stand of 9 m² storage area of 1 x 1 m (shelf, lockable door), stand up to 16 m² storage area of 1 x 2 m (shelf, lockable door, 1 ceiling lighting fitting), stand up to 18 m² storage area of 2 x 2 m (shelf, lockable door, 1 ceiling lighting fitting) The price of the stand does not include the power supply inlet - we recommend ordering (Order of Technical Services - Page 3) In the case that the inlet is not ordered, the point lighting fittings and power sockets will not be installed. type 9 3 x 3 m type 12 4 x 3 m type 15 5 x 3 m type 16 4 x 4 m price: EUR 341 price: EUR 455 price: EUR 545 price: EUR 591

folding doors

type 24 6 x 4 m

socket

price: EUR 918

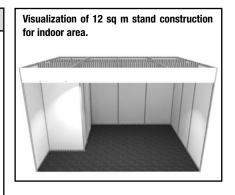
Outdoor area We order the implementation of the shell scheme: (please check if applicable \times) The price of the stand includes: • raised floor 12 cm + carpet - grey, • external walls (or glass wall) and doors, • roof including the ceiling structure, • ceiling raster system including the ceiling fillings, • ceiling lights and 1 socket (without any power supply inlet) We recommend ordering power input of electrical energy (Order of Technical Services - Page 3) Attention – overall dimensions of the stand including the roof must not be larger than the ordered area. 3 x 3 m (dimensions of the roof 4 x 4 m) 4 x 4 m (dimensions of the roof 5 x 5 m) price: EUR 1,000 price: EUR 1,818 Enlarged – ordered dimensions (without roof overhang) _ price: EUR 114 for each m² Enlargement of the stand is possible only in 3 x 3 m or 4 x 4 m modules (without roof overhang).

shelf rack

0

type 20 5 x 4 m

price: EUR 745



type 25 5 x 5 m

— — collar

price: EUR 936

The basic construction equipment of the type stands cannot be changed or complemented, it is however possible to order furniture and other equipment - see the Order form on page 5.

All prices are given without VAT.

type 18 6 x 3 m

price: EUR 691

× point light

Forms can be completed on a PC and downloaded from www.for-therm.cz/en/forexhibitors

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199 00, Prague, Czech Republic

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Tel.: +420 739 003 164

E-mail: international@abf.cz,internet: www.for-therm.cz, www.pvaexpo.cz





PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022

Exhibitor	(Compan	y name):													
We bi	indingly	order	the con	structio	n of th	e indivi	dually o	designe	d stand	d, dimer	nsions _		m x		m
	-		s – Octan cludes onl	-				to-wall ce	eiling raste	er system	of the cons	struction			
			l stand – cludes ext								n 30 m²) n the front	side			
			of your s t I plan of y		in this ras	ster. Use tl	he graphio	c symbols	provided	herein fo	r the schen	ne of every s	ngle building an	d equipm	nent component.
1m													wall panel		kitchen sink
													wall glass		table
	<u> </u>	<u> </u>							<u> </u>				fascia height = 30 cm	\bigcirc	round table
										 		W	folding doors		chair
										<u>.</u>		0	rack shelf	$\uparrow \downarrow$	water inlet and sink connection
	<u> </u>	<u>:</u> :							: : :				aising	×	point light
												1 / 1	ounter	—(socket 230 V / 400 V
													counter display case	-	socket 230 V (night)
												00	display case, incl. illumination	*	refrigerator
<u></u>	<u></u>	<u>.</u>	<u></u>	<u>.</u>	<u></u>	<u>.</u>			<u></u>	<u></u>	<u></u>				

We order the following additional elements of the modular system above the framework of the basic construction:

Item	EUR/unit, VAT exclusive	Number
carpet – grey (EUR/1 m²)	8	
carpet of any other colour (EUR/m²), please state the colour:	9	
wall glass 100 x 250 cm	20	
lockable folding door (1 m)	45	
white lower ceiling (EUR/m²)	8	
textile lower ceiling (EUR/m²)	4	
grid-type lower ceiling (EUR/m²)	11	
self-standing panel 100 x 250 cm (with a support and a fascia)	52	

For the Order of furniture and other equipment see page 5.

All prices are given without VAT.

Business Company: ABF, a.s. Registered office: Beranových 667,

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E-mail: international@abf.cz,internet: www.for-therm.cz, www.pvaexpo.cz

Order of Furniture and Graphic Works



PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022

Exhibitor (Company name):

The stand equipment can be ordered only with Implementation of the stand. Enter the number of ordered units in the appropriate boxes.

Raising counter wi	th one shelf			Table, chair			
Counter display case	height 80 cm / h 50 x 50 cm 100 x 50 cm 100 x 100 cm	eight 110 cn	EUR 20 EUR 22 EUR 25		square 70 x 70 cm, height 75 cm square 70 x 120 cm, height 75 cm round – Ø 60 cm, height 75 cm round – Ø 80 cm, height 75 cm		EUR EUR EUR
	50 x 50 x height 80 cm 100 x 50 x height 80 cm		EUR 36 EUR 43		bar type – Ø 60 cm, height 110 cm chair metal, upholstered bar chair		EUR EUF EUR
Glazed display box	- 2 glass shelves			Additional technica	l equipment		
	50 x 50 x height 250 cm 100 x 50 x height 250 cm 100 x 100 x height 250 cm additional glass shelf		EUR 50 EUR 61 EUR 73 EUR 5		point lighting fitting 100 W halogen spot light 150 W halogen spot light on the hanging arm 150 triple socket	N	EUR EUR EUR
Three-shelf rack -	installed into the stand wall			Other equipment			
	100 x 50 x height 250 cm		EUR 27	*	hanger – self-standing type hanger – wall-mounted type waste basket		EU EU
Lockable cabinet				Kitchen equipment			
	80 x 40 x height 80 cm		EUR 20		kitchen box with a sink and a water heat refrigerator 70 I (not including night power supply)	er	EUR EUR
Shelf, brochure hol	der				coffee machine (power input 1.5 kW)		EUI
	wire, wall-mounted brochure holder wire brochure holder ("A" shape)		EUR 9 EUR 11	The gastronomic set	fast water heating unit (power input 2 kW cooker (power input 2 kW) includes the following items for the numb		EUF EUF specif
	wall-mounted shelf 100 x 30 cm – horizontal		EUR 8	•	, glass for soft drink, wine, beer for 4 persons		EUR
	wall-mounted shelf 100 x 30 cm – tilted		EUR 10	10,	for 6 persons for 10 persons		EUR EUR
The images are illust	•						
Order of graphic wo	orks						
Company name on the	he stand fascia – colour:			Company logo on the	stand fascia – number of logos		

In case of your interest in graphic works on perimeter walls of the stand please contact us. Send the specifications and background documentation to: international@abf.cz.

All prices are given without VAT.

The price of the graphic works will be calculated on the basis of the extent of the graphic works.

Forms can be completed on a PC and downloaded from www.for-therm.cz/en/forexhibitors

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Tel.: +420 739 003 164

E-mail: international@abf.cz,internet: www.for-therm.cz, www.pvaexpo.cz

Confirmation of Implementation of the Exposition



PVA EXPO PRAGUE, 10-12 February 2022

Deadline for submission of orders: 16 January 2022

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5a

Exhibitor's confirmation:		
We hereby confirm that the construction of our exposition wi	ill be implemented by:	
Company name		Reg. No
Registered office* - street		Tax ID. No
Town	Postal Code	Country
nternet www.		
Person responsible for the exposition implementation		Position
Tel./mobile	E-mail	
At the same time we attach for approval the stand design (in	n the front view and ground plan) v	vith the marking and positioning of the inlets of power
We hereby authorise the above mentioned firm also for nego At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch area.	n the front view and ground plan) v	vith the marking and positioning of the inlets of power
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch	n the front view and ground plan) v	vith the marking and positioning of the inlets of power
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch	n the front view and ground plan) v ners, surface reinforcement, includ	vith the marking and positioning of the inlets of power
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch area.	n the front view and ground plan) v ners, surface reinforcement, includ	vith the marking and positioning of the inlets of power
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch area. Maximum height of the exposition, including dominants:	n the front view and ground plan) v ners, surface reinforcement, includ	vith the marking and positioning of the inlets of power
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch area. Maximum height of the exposition, including dominants:	n the front view and ground plan) v ners, surface reinforcement, includ	vith the marking and positioning of the inlets of power ing the stand orientation within the framework of the o
At the same time we attach for approval the stand design (in water and sewerage, of any dominant heights and eye-catch area.	n the front view and ground plan) vers, surface reinforcement, including m	vith the marking and positioning of the inlets of power ing the stand orientation within the framework of the o

* For natural persons (individuals) please state the place of business.

regulations, and that especially textiles have received fire-proofing treatment (impregnation).