APPLICATION DOCUMENTATION



Separate order of exhibition area, stand construction and technical services

AUTOSHOW PRAHA

23 th Edition of Automobile Fair and accessories

PVA EXPO PRAGUE, 3–5 April 2020

IMPORTANT DATES

The first deadline for the lease of the exhibition area at preferential prices

Deadline for technical services

Deadline for orders of the construction of stands and their equipment

Deadline for submission of the Confirmation of Implementation and for submission of stand layouts

31 January 2020

28 February 2020

28 February 2020

28 February 2020



Business Company: ABF, a.s.
Registered office: Beranových 667,
199 00, Prague, Czech Republic
Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic
Company Registration No.: 63080575, Tax Id. No.: CZ63080575
Registered by Municipal Court in Prague, Section B, File no. 3309
Bank Details: Expobank CZ a.s., Account No. 5085320021/4000
IBAN: CZ72400000000005085320021, SWIFT: EXPNCZPP
Tel.: +420 225 291 232
F-mail: autoshownraha@ahf cz. Internet: www.autoshownraha.cz. www.ny.

E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

Trade Fair Nomenclature AUTOSHOW PRAHA

PVA EXPO PRAGUE, 3-5 April 2020

1.1.	Passenger cars	1. 11.	Safeguarding equipments
1. 2.	Terrain cars "Off Road"	1. 12.	Mechanical safeguarding equipments
1. 3.	Parts of cars	1. 13.	Electronic safeguarding systems
1. 4.	Utility cars	1. 14.	Surveillance of stolen cars
1. 5.	Equipments for repairing, equipment for repairing rooms	1, 15,	Services for drivers
1. 6.	Autodesign, tuning, accessories		
1. 7.	Audio and video technique for cars	1. 16.	Financial services, car rental companies
1. 8.	Navigation, mobile medias and communication	1. 17.	Special books, magazines, publishing houses
1. 9.	Equipments and means for car washing and conservation	1. 18.	Interest associations
1. 10.	Motor oils and lubricants	1. 19.	Schools and vocational schools





199 00, Prague, Czech Republic Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic

Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ724000000005085320021, SWIFT: EXPNCZPP

Tel.: +420 225 291 232

E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

AUTOSHOW PRAHA

PVA EXPO PRAGUE, 3-5 April 2020

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	Company telepho
	Internet www.
	Contact person _
	Tel./mobil
	Mailing address, i
CZ	Email for sending
aded from <u>www.autoshowpraha</u>	REPRESENTATI including all invoid Company name Registered office* Town Company telephor Internet www Contact person Tel./mobil Mailing address, i Email for sending
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and	I grant permission t by sending a text "s
PC	
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an be	Indoor exhibition

EXHIBITOR			
Company name		Reg. No	
Registered office* - street		Tax ID. No	
Town	Postal Code	Country	
Company telephone no.	Company e-mail address		
Internet www.			
Contact person		osition	
Tel./mobil	E-mail**		
Mailing address, if different from the registered office			
Email for sending invoices electronically			sentative,
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to ABF, a.s. to send me commercial information in an electronic form, in accordance with Act no. 480/2004 Coll. This permission can be withdrawn anytime in the future top" to stoplist@abf.cz.

signature of exhibitor/ representative of the exhibitor

Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL	EVI	IIDITION AE	DΕΛ	Price in EUR/m² accordir	ng to the application date	Fill in dir	mensions in who	le metres
Part Part	EAR	IIDITIUN AF	NEA	until 31 January 2020	from 1 February 2020	width - length	depth	total m²
S1-100 m² 57 66 66 66 66 66 66 66		Row	up to 29 m ²	82	91			
100 m² and more			21–50 m ²	68	77			
Corner			51–100 m ²	57	66			
Indoor exhibition area (min. 9 m²) 21–50 m² 73 82 51–100 m² 61 70 100 m² and more 50 59			100 m ² and more	45	55			
Combination Combination	Indoor exhibition area	Corner	up to 29 m ²	86	95			
S1-100 m² 61 70 100 m² and more 50 59	-		21-50 m ²	73	82			
U-shape 51–100 m² 64 73 61	(111111. 9 111-)		51–100 m ²	61	70			
100 m² and more 55 61			100 m ² and more	50	59			
Island S1-100 m² 68 77 77 78 79 68 77 79 79 79 79 79 79 7		U-shape	51–100 m ²	64	73			
Outside exhibition area (any shape) Sexpositions height (including dominant - in cm). In the case of not stating the stand weight we suppose the area-wide height of the stand of 250 cm. Registration fee Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL			100 m ² and more	55	61			
Outside exhibition area (any shape) Expositions height (including dominant - in cm). In the case of not stating the stand weight we suppose the area-wide height of the stand of 250 cm. Registration fee Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL		Island	51–100 m ²	68	77			
Expositions height (including dominant - in cm). In the case of not stating the stand weight we suppose the area-wide height of the stand of 250 cm. Registration fee Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL			100 m² and more	59	68			
Registration fee Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL	Outside exhibition area	(any shape)		34	39			
Assurance of damage liability insurance Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL	Expositions height (including d	ominant - in cm).	In the case of not stating the sta	and weight we suppose the area-wi	ide height of the stand of 250 cm.			
Construction of expositions through ABF YES / NO Stands and exhibits heavier than 800 kg / m² must be reported in writing to the manager of the fair. PRICE TOTAL	Registration fee							159
PRICE TOTAL	Assurance of damage lia	ability insurar	ıce					46
	Construction of expositi	ons through <i>F</i>	ABF YES / NO	Stands and exhibits heavier tha	n 800 kg / m² must be reported	in writing to the ma	nager of the fair.	
Other requirements:	PRICE TOTAL							
 	Other requirements:							

All prices are without VAT.

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required.

ndividuals) please state the place of business.

^{**} This must be filled in for the sending of the position, assembly instructions, etc.



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Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575

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Business Terms and Conditions of ABF, a.s. for Participation of Exhibitors in the Trade Fair **AUTOSHOW PRAHA**

PVA EXPO PRAGUE, 3–5 April 2020

Organiser:
ABF, a.s., registered office: Beranových 667, 199 00, Prague, Czech Republic, Company Registration No. 63080575
Exhibitor: Legal entity or natural person to whom ABF, a.s. has confirmed participation in the Trade Fair or Exhibition
Place of the event: PVA EXPO PRAGUE - Beranových 667, 199 00, Prague, Czech Republic

Article 1. – Basic conditions for Exhibitor's Participation in the Trade Fair

1. The basic precondition for participation in the Trade Fair is the delivery of the Binding Application for Participation of the Firm, properly filled and signed in (hereinafter referred to as "Binding Application"). After the receiving of the Binding Application, ABF, as. will send to the Exhibitor a confirmation of its receipt.

2. By signing the Binding Application, the Exhibitor undertakes to adhere to the Business Terms and Conditions and Technical Conditions of ABF, a.s. for the Exhibitor's participation in the Trade

Fair.

The exhibits presented and services offered must be in accordance with the focus of the Trade Fair (with the so-called Trade Fair Nomenclature).

The services related to the Exhibitor's participation in the Trade Fair shall be ordered by means of separate order forms provided for in the Application Documentation to the Binding Application. The Exhibitors must not remove the exhibits and displays before the end of the Trade Fair or Fayibition.

Exhibition. The Exhibitor is entitled to exhibit, sell or otherwise make available to the public only the products for which he is authorized and whose disclosure to the public does not infringe the copyright or other rights of third parties. The Exhibitor is obliged to arrange, at his own expenses, for visas, licences and any other necessary permissions to sell products at the trade fair. In the event that the Exhibitor will not attend the trade fair because he did not receive an appropriate visa or another permit, the Exhibitor is not entitled to a refund of the deposit payment made on the rental of exhibition area. In such case, the deposit is considered a cancellation fee.

Article 2. – Terms of payment

1. After the receiving of the Binding Application, ABF, a.s. will send to the Exhibitor an advance invoice for the lease of the exhibition area ordered and for the registration fee.

2. After the closing date of the ordered technical services, the Exhibitor will be sent an advance invoice for the ordered services associated with the lease of the exhibition area. The settlement of this advance invoice will be a precondition for implementation of the order of technical services.

3. The final invoice with a deduction of advances will only be sent after the end of the Trade Fair.

4. The basic price of the lease and the Registration Fee includes:

9. Rental for the exhibition area during the assembly, Trade Fair and dismantling insertion into the Trade Fair Catalogue (Trade Fair Guide) to the extent of the data stated in the Order of Registration into the Catalogue (Guide)

9. Insertion into the orientation system of the Trade Fair

9. Five Exhibitor's Cards for the firms with an ordered area up to 30 sq.m

10. One Exhibitor's Cards for the firms with an ordered area up to 30 sq.m

10. Assembly/Dismantling Cards for the Implementation Teams making it possible for the vehicles to enter the Exhibition Centre (ABF, a.s. is authorised to demand a financial security at the entrance)

entrance) — Trade Fair Catalogue (Trade Fair Guide) in a printed version — Trade Fair Catalogue (Trade Fair Guide) in a printed version — The basic price of the lease and the Registration Fee do not include: — External walls of the stand or any other equipment of the stand or the walls of the neighbou-

- External walls of the stand or any other equipment of the stand or the walls of the neighbouring stands
- Registration fee for Co-Exhibitors
- Registration fee for Co-Exhibitors
- Other records of the firm - i.e. branch offices, divisions, business representations, etc.

Cancellation Conditions
If the Exhibitor cancels their participation in the Trade Fair, the following cancellation fees (contractual penalties) shall apply:
- 20 % of the total rental charged on the cancellation of the Binding Application in a term more than 90 days before the Trade Fair beginning
- 50 % of the total rental charged on the cancellation of the Binding Application in a term from 30 to 90 days before the Trade Fair beginning
- 100 % of the total rental charged on the cancellation of the Binding Application in a term less than 30 days before the Trade Fair beginning
The cancellation fees shall apply even in the case of reduction made by Exhibitor of the area ordered.

The obligation to pay cancellation fees shall apply even in the case of reduction made by Exhibitor of the area ordered. The obligation to pay cancellation fees shall apply to those Exhibitors to whom the participation in the Trade Fair was confirmed according to Art. 1(1) even in the case that they have not paid the advance invoice or any other invoice. The cancellation of the Exhibitor's participation in the Trade Fair must always be made in writing. The registration fees shall be forfeited in full amount, regardless of the date of cancellation of the Binding Application. For each of the other firms which the Exhibitors will present in their expositions (in the form of a presentation of exhibits, with an advertisement panel, company logo, commercial name, folders, video programmes, etc.), the Exhibitor is obliged to pay the Co-Exhibitor's Registration Fee. The firm properly registered in this way will be presented in the Trade Fair Catalogue (Trade Fair Guide) to the full extent as the Exhibitor. In the case of any breach of this principle, the Exhibitor will be obliged to pay the Co-Exhibitor's registration fear and a contractual penalty at an amount of the registration fee, at any time during the Trade Fair. All the prices are stated as VAT exclusive.

Shall the exhibitor fail to pay for the rented exhibition area and for the ordered services 14 days before the start of the trade fair, ABF, a.s. reserves the right to cancel the participation of the Exhibitor.

Article 3. – Exhibition area

1. ABF, a.s. leases indoor exhibition areas without any equipment, with the possibility of connection of power supply, water pipeline, sewerage, telephone and cleaning, with the option of other services on the basis of the order. The precondition for the handover of the exhibition area ordered shall be the settlement of all the payments due in the context with participation in the Trade Fair.

2. ABF, a.s. furthermore leases outdoor exhibition areas on the dedicated free areas of the Exhibition Centre. (ATTENTION: in the case of outdoor stands it is necessary to count with the overlapping of the roof above the stand – the roof must not interfere into the neighbouring area).

3. The minimum sizes of the exhibition areas are stated in the Binding Application.

4. ABF, a.s. can, after consulting the matter with the Exhibitor, reduce the area of the rented exhibition space and to change its shape. ABF, a.s. reserves the right to change the placement of the exhibition area. If the contracted area is not available to the Exhibitor for reasons caused on the part of ABF, a.s., the Exhibitor is entitled to the reimbursement of the registration fee, lease charge paid and the price for the services ordered and already paid for ABF, a.s. will not accept and will not indemnify any claims for damages which the Exhibitor could have incurred for this reason.

and will not indemnify any claims for damages which the Exhibitor could have incurred for this reason.

5. If the Exhibitor himself does not provide a stand or does not order it at ABF, a.s., he will only have an unlimited booked exhibition area. The Exhibitor is obliged to respect the raster of the exhibition area, ie not to exceed the area, even in the case of raised height dominances.

6. The Exhibitor shall receive a raster of the exhibition areas with the marking of their position after the settlements of all the payments due for the rented space and after the final processing of Binding Applications.

7. The architectural concept in the exhibition halls counts on the implementation of the classical rectangular exhibition raster, within which the following exhibition areas will be available:

— Row areas with a free front side

— Corner areas with two open sides - along which the visitors walk

— I shape areas (front) with three open sides - along which the visitors walk

— I shape areas (front) with three open sides - along which the visitors walk

— I shape areas (front) given the exhibition area after dismantling in the same condition in which it was before the commencement of the erection.

The Exhibitor is obliged to settle any destruction, damage or excessive contamination according to the expenses actually incurred for the remedy of such damage (contamination).

9. The Exhibitor is not authorised to sublease the exhibition area leased to any third parties.

10. The Exhibitors are obliged to adhere to arrival and departure time schedule from the exhibition areas.

Article 4. – Damage liability insurance

1. ABF, a.s. is not liable to the Exhibitors or their Co-Exhibitors for any loss, destruction or any damage to the articles brought by the Exhibitors into the areas leased. (i.e. exhibits, equipment and facilities of the stands, packages, packing materials, etc.), regardless of the fact whether the loss, destruction or other damage has arisen during the assembly, dismantling, transport or in the course of the Trade Fairs.

2. Exhibitors participate in the trade fair at their own risk. The Exhibitor will not claim that ABF, a.s. is liable for any demands of third parties for reimbursement of any damage resulting from the participation of the Exhibitor in the trade fair.

3. The Exhibitors are obliged to be insured for liability for damage caused by its activities to third parties during the entire term of the Trade Fair.

4. ABF, a.s. provides for the benefit of Exhibitors liability insurance for damage caused by the Exhibitor's activity to third parties at the time of the fair, assembly and disassembly up to the amount of the indemnity EUR 68, 182 for the price of EUR 46 without VAT.

5. If the Exhibitor has an individual insurance policy for liability for damage to the indemnification limit of min. EUR 68, 182, the Exhibitor must provide ABF, a.s. with the confirmation of the insurance from the particular insurance company.

6. The Exhibitors have a possibility of contracting an insurance policy covering the set of their own exhibits, equipment and accessories of the stands against risks of thefts or robbery and natural disasters for the term of the Trade Fair. This insurance can be contracted in the premises of the PVA EXPO PRAGUE Exhibition Centre.

Article 5. – Safety, health and fire protection

1. The Exhibitors are obliged to observe, during the assembly, in the entire course of the Trade Fairs and during the dismantling, safety, hygienic, fire protection, environmental and other generally binding legal and internal regulations valid in PVA EXPO PRAGUE and principles of the handling of all technical equipment and flammables. Furthermore, the Exhibitors are obliged to observe appropriate fire regulations valid for separate exhibition areas and the instructions of the authorised members or the fire assistance service and of the staff of ABF, as.

2. The Exhibitors must store or use, in their expositions or in the area of the Exhibition Centre, any flammable or radioactive substances, explosives, acids, poisons and other products harmful to health.

health.

In the course of the Trade Fairs, as well as during the assembly and disassembly thereof, it is forbidden to smoke and to handle naked flame in all the indoor areas of the Exhibition Centre.

The Exhibitors are responsible for the condition of the wiring system of the stand (display), including the condition of electrical appliances. The electrical installation works can only be carried out by a person duly authorised to do so, i.e. possessing the "Certificate of Competence".

The Exhibitors are obliged to use dedicated walking paths and roads. The Exhibitors are required to keep free the escape ways, areas at electrical switchboards, water stops, hydrants (internal intake points).

The Exhibitors are obliged to observe the fundamental principles of safety behaviour in the vicinity of handling trolleys.

Article 6. – Basic preconditions for the erection of a stand

1. The service of stand erection is offered and implemented by ABF, a.s. The Exhibitors who prefer to ensure the erection of their stands by themselves and not through ABF, a.s. are obliged to submit the ground plan and front view of the stand with the marking of dominant heights, as well as with the marking of power, water and sewerage system lines, for approval to ABF, a.s. not later than 30 days before the commencement of the Trade Fair.

2. The Exhibitors are obliged to ensure implementation of the rear wall (except for the stands with an island location) of their expositions at a minimum height of 2.5 m.

3. The Exhibitors are obliged to adhere to the ABF, a.s. Technical Conditions for Participation of Exhibitors in the Trade Fair.

4. The Exhibitors are responsible for construction and technical implementation of the stand and stands for any damage to property and health caused by inappropriate stand construction.

stands for any damage to property and health caused by inappropriate stand construction.

Article 7. – Presentation of Exhibitors

1. The Exhibitor is entitled to promote his / her products or services only on his own exposure and shall not disturb or restrict the surrounding exposures.

2. Placement of any advertising or promotional materials out of the Exhibitor's own exposition is only permitted after a previous written approval from ABF, a.s., and is for fee.

3. ABF, a.s. is authorised to forbid or remove, at the Exhibitor's expense, all advertising which does not correspond to the above listed conditions or which support fascism, race, religious or other intolerance or which is not compatible with human dignity.

4. During the Trade Fair, it is only permitted to perform audio-visual, acoustic, musical, dancing and other productions provided that the other Exhibitors will not be disturbed by the operation of these facilities and that ABF, a.s. has granted its consent to these productions. In order to be allowed to perform productions at the exposition, the Exhibitor is obligated to apply for approval from the competent collective administrator of copyrights (such as OSA, INTERGRAM). The noise level beyond the limits of the stand must not exceed the value permitted by legal regulations.

5. ABF, a.s. is authorised to forbid all performances causing excessive noise, dust, pollutants, vibrations, endangering safety of visitors or other exhibitors or disturbing the Trade Fair operation, and to require the Exhibitor in question to pay a contractual penalty amounting to EUR 228.

Article 8. – Deadline for applications and orders

1. It is necessary to send the Binding Application, the Order for Technical Services, Order of Erection of the Stand, Order of Registration of Other Firms - Co-Exhibitors and the Order of Records into the Catalogue and any offier order forms to the address: ABF, a.s., Trade Fair Administration, Delinická 12, 170 00, Prague, Czech Republic, by the specified deadlines of individual closing

2. We recommend that all correspondence should be sent by registered mail.

Article 9. – Personal data processing

1. ABF, a.s. processes personal data of the Exhibitors (hereinafter referred to also as "the Data Subjects") in accordance with the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 (General Data Protection Regulation), hereinafter referred to as "GDPR".

of the Council of 27 April 20 to (defletal Data Protection) regulation, fereinates reteriou to as "GDPR".

2. ABF, a.s. acts as the Data Controller and the Exhibitors can contact it in connection with their personal data processed at the address of its registered office.

3. ABF, a.s. processes personal data of the Exhibitors, which they have provided to it in connection with the signing of the application or contract for the reason of necessity for contract performance, for the reason of necessity for compliance with legal obligations, as well as for the reason of necessity for protection of authorised interests of ABF, a.s. ABF, a.s. processes and collects such personal data for the purpose of conclusion of a contract, provision of performance according to the contract and for termination of a contract, as well as for the purpose of possible enforcement of the claims implying from the contract.

4. ABF, a.s. processes the following personal data of the Exhibitors or of natural persons acting for the Exhibitor in contractual relations: first name, surname, title, date of birth, address of residence, mailing address, account number, e-mail, phone number. These personal data are confidential and shall not be provided to any third person and shall not be transferred above.

confidential and shall not be provided to any third person and shall not be transferred abroad either. The personal data handed over by the Exhibitor are processed in writing through a contract. The personal data handed over by the entered into a computer system of ABF, a.s., which has adopted such measures that are necessary for elimination of an unauthorised or accidental access to personal data, for elimination of any other manner of their unauthorised processing, as well as for elimination of any other misuse of the personal data. Only responsible persons have access to the personal data.

Article 10. – Final provisions

ticle 10. — Final provisions

ABF, a.s. reserves the right to cancel the participation of the trade fair if the Exhibitor does not act in good faith, fails to observe the rules of contracting, or breaches the technical and safety regulations and instructions.

All requirements and changes on the part of the Exhibitors must be sent to the ABF, a.s., subject to a previous agreement with ABF, a.s. Trade Fair Administration, in writing, All complaints on the part of Exhibitors towards ABF, a.s. for the time of stand assembly and course of the Trade Fairs must be submitted in writing to the ABF, a.s. before the end of the Trade Fairs or during the dismantling work, until it is completed.

The present Business Terms and Conditions form an integral part of the Binding Application for participation of the firm at the Trade Fair.



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Forms

Business Company: ABF, a.s. Registered office: Beranových 667, 199 00, Prague, Czech Republic

Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ724000000005085320021, SWIFT: EXPNCZPP

Tel.: +420 225 291 232

E-mail: autoshowpraha@abf,cz, Internet: www.autoshowpraha,cz, www.pvaexpo,cz

PVA EXPO PRAGUE, 3-5 April 2020

Λ	Exhibitor (Company name): _			
A	, , , , , , , , , , , , , , , , , , ,			

We declare that the following firms (our Co-exhibitors) will be presented within the framework of our exposition. For each of them we will pay the Registration Fee amounting to EUR 163 (in the case of 1 to 4 co-exhibitors) **EUR 114** (in the case of 5 to 8 co-exhibitors) **EUR 91** (in the case of 9 and more co-exhibitors) Number of co-exhibiting firms (in the case of a larger number please fill in more forms no. 2) 1st Co-exhibitor Company name ___ _____ Reg. No. _____ Registered office* - street _____ Tax ID. No. _____ Postal Code _____ Country ____ Town Contact person _____ _____ Position ____ E-mail Tel./mobil 2nd Co-exhibitor Registered office* - street Postal Code _____ Country _____ Position _____ Contact person _____ _____ E-mail _____ Tel./mobil _ Internet www. 3rd Co-exhibitor Company name _ _____ Reg. No. ______ Registered office* - street _____ Tax ID. No. _____ Postal Code _____ Country ____ Town Position ____ Contact person _____ E-mail _____ Tel./mobil ____ Internet www. 4th Co-exhibitor Company name ___ ______ Tax ID. No. _____ Registered office* - street Postal Code _____ Country ____ Contact person _____ Position _____ _____ E-mail ____ Tel./mobil ____

All prices are without VAT.

Internet www.

I hereby confirm that I read the Business Terms and Conditions of ABF, a.s., which are an integral part of this application form, and that I understand them and agree with them. I take into account that this is a framework agreement which will be realized in steps, based on further orders made in writing or via e-mail. If the orders are issued by a third party, the original is always required.

for ABF, a.s.	date, signature of exhibitor, stamp /representative of the exhibitor

^{*} For natural persons (individuals) please state the place of business.

Forms can be completed on a PC and downloaded from www.autoshowpraha.cz

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Order of Technical Services AUTOSHOW PRAHA

PVA EXPO PRAGUE, 3-5 April 2020

Deadline for submission of orders: 28 February 2020

Exhibitor (Company name):

All services not marked will be automatically considered as NOT ORDERED.

For Technical Terms and Conditions, as well as for specification of services, see the following page.

Order of power supply	The "fridge" power supply
(Price per one inlet, mark those requested with)	the "fridge" power supply (0,4 kW) can only be ordered for 2 kW Examples of use: refrigerator, aquarium
Power supply inlet of 230 V – L + N + PE (1 phase + neutral + grounding)	indoor area outdoor area
indoor area outdoor area	EUR 36 EUR 45
up to 2 kW – 1 socket EUR 205 EUR 223	
up to 3 kW – 1 socket EUR 245 EUR 273	Order of connection to the Internet
up to 5 kW/230 – 2 sockets EUR 295 EUR 318	Fixed cable connection (RJ45) 1x connection (the first one) EUR 205
up to 6 kW/230 – 2 sockets EUR 327 EUR 341	Number of additional connections EUR 32
Power supply inlet of 400 V – 3L + N + PE (3 phases + neutral + grounding)	Static IP address EUR 45
indoor area outdoor area	Connection to the Wi-Fi network for 1 device in the 5GHz band.
up to 9 kW – 32 A socket EUR 500 EUR 500	(802.11a, n, ac, not available on outdoor areas)
up to 15 kW – 32 A socket EUR 636 EUR 659	Number of connections EUR 41
up to 21 kW – 32 A socket EUR 818 EUR 836	Order of water supply and sewerage
up to 40 kW – 63 A socket EUR 1,477 EUR 1,500	(The same price for both indoor and outdoor areas)
	Number of connections lines EUR 227
Circuit breaker type	
B – standard C EUR 23 D EUR 45	Order of swimming pool water filling (including drainage) (The same price for both indoor and outdoor areas)
All connections are installed using a residual-current device	A one-off amount charged EUR 55
Other types of connection must be discussed beforehand with the technical department of ABF, a.s.	plus CZK 250 for each m³
1	Number of m ³ EUR 11
Night power supply	Compressed air inlet
30% surcharge to the price of the ordered power supply	6 bar compressed air inlet to 1 exposition EUR 341
we hereby order the kW supply to run non-stop	Number of Y-branches EUR 159
Top inlet to the illumination ramp	Assurance of constant pressure EUR 45 on an individual branch line
or any vertical routing of the injet to the stand from the hall roof structure	Consumption in liters
(Top inlet can only be ordered with the electrical connection line min. 2 kW)	Consumption in incis
EUR 36	Order of cleaning services
	(The same price for both indoor and outdoor areas)
Lending of a power switchboard	Daily cleaning – number of m ² EUR 2 per m ² / (Includes also overhaul cleaning) and event
(same price for both indoor and outdoor areas)	Overhaul cleaning – number of m ² EUR 1 per m ²
Switch board for power supply 9-21 kW / 400V EUR 91	(One-off cleaning after the end of the assembly)

All prices are given without VAT.

We hereby declare that we have made ourselves familiar with and accept without reservations the ABF, a.s. Business and Technical Terms and Conditions of the Participation of Exhibitors in the Trade Fair, which form an integral part of the Binding Application Documentation. We undertake to pay all of the advance invoices and the final invoice including VAT in due terms.



Business Company: ABF, a.s. Registered office: Beranových 667, 199 00, Prague, Czech Republic

Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic

Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ724000000005085320021, SWIFT: EXPNCZPP

Tel.: +420 225 291 232

E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

for the Participation of Exhibitors in the Trade Fair

PVA EXPO PRAGUE, 3-5 April 2020

Article 2. – Stand construction

1. ABF, a.s. will ensure the construction of the stand in both indoor and outdoor areas on the basis of the receiving of an order. There are schell scheme in the OCTANORM system available for the indoor area, with dimensions according to the schell scheme Order. ATTENTIONI Consumption of power supply for the schell scheme must be ordered separately. It is possible to order the additional furnishing with movable items of the schell scheme.

2. Furthermore ABF, a.s. offers the construction of individually designed stands (lease) for the indoor area according to special requirements of the Exhibitor, including their furnishing with movable items (lease).

3. In the case that the construction is implemented through ABF, a.s., it is possible to ask for a free-of-charge 3D visualisation, Nevertheless, if the visualisation is processed and the construction is not implemented through ABF, a.s., the organiser will charge an amount of EUR 159 without VAT for the design creation.

4. The preassembled stands ("Montistand") are available for the outdoor area with dimensions according to the order. It is possible to order additional furnishing with movable items of these preassembled stands.

ons according to the order. It is possible to order additional turnishing with movable items of these preassembled stands.

Article 3. – Technical and operating preconditions

1. The architectural realisation and the operation of the exposition or billboard must not disturb or limit other expositions. The firm whose walls (side as well as the rear) exceed the height of 250 cm and neighbour on the rear or side wall of the surrounding stands is obliged to design this height above 250 cm in a neutral way from the construction and graphic points of view. The use of these raised walls for one's own advertising purposes is inadmissible and if used this way – the firm will be forced to remove the advertising and to design the walls on a graphically neutral way at its own expense.

Billboards exceeding the height of 250 cm have to be placed at a distance of at least 1.5 m from neighbouring stands.

2. The outline of the exhibition stands must not exceed the outline of the exhibition area leased by the Exhibitor, which applies also to the space above the ceiling structure of the stand as well. Possible overhang of the fascia or eye-catcher of the stand to the path is allowed on the basis of the prior approval given by ABF, a.s., if the minimum height of the bottom edge is 3 m, and it will be subject to the payment of EUR 45 for each sq.m of its projection into the ground plan (including a fractional part of sq.m).

3. Except for handling trucks, the entry into the exhibition areas is prohibited for any means of transport and cars of the Exhibitors. If the floor of the hall is damaged, the Exhibitor is obliged to reimburse the damages to the full amount. Motor vehicles as exhibits can be put on display under the condition that their tank does not contain any fuel and is disconnected from the battery.

4. Smoking and naked flame handling are strictly prohibited in the entire indoor exhibition areas, any breach of this ban will result in the charging of a contractual fine amounting to EUR 228, payable immediately in cash.

least 70 cm.

9. Height of halls, loading of floors — For a limited number of expositions it is possible to implement two-storey stands, as well as height dominants. The height usable oscillates between 3.0 and 8.0 m (depending on the specific place of the exposition in the raster). The height of hall doors is from 3.5 metres up to 5 metres depending on the hall. The hall floor in terms of the length is at a ratio of 1/140. In the case that the basic load bearing capacity exceeds 1500 kg/sq.m. it is necessary to consult such a fact with ABF, a.s.

10. For the laying of carpets into expositions in the halls it is necessary to adhere to the following procedure: First glue a masking — paper tape onto the concrete floor, and then an arbitrary two-sided carpet tape. It is possible to buy the masking tape directly in the Exhibition Centre.

llowing procedure: First glue a masking – paper tape onto the concrete floor, and the Exhibition Centre.

1. It is forbidden to discharge the remains of paints and other toxic substances which could pollute or otherwise endanger the environment into the sewerage, sinks and basins. The Exhibitors (or the firms authorised by the Exhibitors) are obliged to take these substances away and ensure their disposal at their own expense.

12. Storage of any materials in technical corridors (in particular behind the rear wall of the stand) is unacceptable for fire, safety and operational reasons. The storage of the packages, including their removal and return delivery to the stand can be ordered from the contractual forwarding service of ABF, a.s.

13. The exhibits which are to be presented in the operation can only be serviced by the persons authorised thereto. The exhibits to be presented must be secured by the Exhibitor in such a way that no third party could handle hem willfuly.

14. Except for the prescribed business hours of the Irade Fairs and permitted time interval for the supplying of the stands it is forbidden to stay in the exhibition areas. Please, respect for this reason the instructions of the Security Service and of the ABF, a.s. staff.

15. If the final deadline for the clearing of the exhibition area fails to be observed, a contractual penalty amounting to EUR 2 per sq.m and hour of the non-cleared area will be charged in the necessary case, the exposition will be cleared by ABF, a.s. at the expense of the Exhibitor. The risks associated with the clearing shall be borne by the Exhibitor,

16. The Exhibitor are obliged to hand over, by the deadline for disassembly works, the leased exhibition area completely empty, clean and in the condition in which it was taken over, i.e. also the floor covering (carpets, PVC) must be removed as well as the sticking carpet tapes, such a removal being carried out at the expense of the Exhibitors, and the Exhibitors are also obliged to return all movable assets which they

- Article 4. Submission of details for the installation of technical connections and stands

 1. The Exhibitors who order the erection of the stand from ABF, a.s. will send their orders by
 the closing date stated in the Application Form documentation.

 2. The Exhibitors who ensure the erection of the stand on their own or through an advertising
 or realisation firm will send to ABF, not later than 30 days before the Trade Fair commencement, the binding design of the stand for approval (in the front view and ground plan) where
 all possible dominant heights and eye-catchers, including the stand orientation within
 the framework of the ordered area will be drawn by means of the location dimensioning of
 the inlets of power supply, water and sewerage. In the case that the Exhibitors fail to
 send appropriate backgrounds within the requested deadlines to ABF, a.s., they will expose
 themselves to the danger of possible difficulties during the implementation of the stands
 and possibly to additional financial costs connected with the relocation of power supply,
 water, sewerage or other services.

 3. The Exhibitors are fully responsible for the activity in the exhibition premises of the advertising or realisation firm authorised by them.

 The present Technical Conditions form an integral part of the Binding Order of Technical Services.

Article 1. – Technical services
On the Exhibitor's order it is possible to provide the inlet of power supply, water and sewerage, telephone, Internet, cleaning and possibly other services to all expositions in both indoor and outdoor areas. The inlets of the power supply, water and sewerage, Internet and telephone connections are brought from the floor conduits and channels, whose location will be marked on the raster with the location of the Exhibitor's exposition.

on the raster with the location of the Exhibitor's exposition.

a) Order of power supply

For the stands which are not ordered from ABF, as, the Exhibitors are obliged (apart from the exceptions permitted by ABF, a.s.) to have their own switchboard - adapted to the 5-wire distribution system, or the voltage system TNS 3L + N + PE, 50 Hz. A single-phase connection of the exposition is carried out through a standard plug of 230V/16A - L + N + PE, three-phase consumers must be fitted with a recommended ball plug of 400V/32 A - 3L + N + PE. The connection of larger power inputs will be carried out upon an agreement with ABF, a.s. Electrical equipment of Exhibitors which is not fitted with a protecting wire, without its featuring double resultancy or the wires of which do not have appropriate cross section, will not be allowed for connection, for the vires of which do not have appropriate cross section, will not be allowed for connection, for the reason of the protection of visitors from electric accidents and for fire safety reasons. If necessary, it is possible to order, before the assembly deadline, the services of an electrician at a price of EUR 20 per hour (every started hour of work is billed), which is to be paid in cash at the cash desk of the Trade Fair Administration. The price for the power supply left includes the inlet to the stand (230 V or 400 V) with a possibility of its use for the duration of assembly and dismantling (maximum consumption of 2 kW/230V for electrical tools). It also includes the lease of the appropriate part of the hall switchboard, consumption of electricity and electrical inspection in the course of the exhibition. The actual inlet the stand represents 1 to 2 sockets - 230V (without a distribution within the stand), or 1 socket of 400V, possibly a combination of 230 and 400 V.

The power input required by the Exhibitor to the stand must include the total of all the power inputs of electrical papiliances in the exposition, i.e. illumination, cooker, coffee machine, for drip coffee)

detriment, unconnected,

CAUTION! In the case you intend to use a refrigerator in your stand, we recommend you to
order the refrigerator circuit separately, as it will not be turned off overnight. The price does not
include the power input of electrical energy. This power input must be included in the electrical

order the reinigerator constitution of electrical energy. This power input the power input order.

b) Order of water and sewerage

The connection of the sink, i.e. of an ordinary battery to the closing valve and of an ordinary siphon outlet with a 5/4* hose is included in the price of the "water inlet and sewerage". The lease of the sink is not included in the price of water inlet and sewerage. If you want to make a wider use of the plumber's service exceeding the connection of the sink, you will be charged EUR 20 per hour (every started hour of work is billed). The settlement of this service is payable in cash at the cash desk of the Trade Fair Administration.

c) Daily cleaning includes vacuum cleaning of the Exhibitor's stand carpet+ emptying of the waste basket every day, after the end of the Exhibitor in morning hours before the opening of the Trade Fair. Any additional requirements beyond the above mentioned framework will be charged separately to the Exhibitor.

d) Overhaul cleaning - cleaning of the exposition after the end of the assembly before the beginning of the Trade Fair. This includes removal of the cover foil from the carpet, vacuum cleaning, emptying of the waste basket every day, dust removal from the shelves.

e) Other services

c) Other services.

Overhald cleaning - deaning of the exposition after the end of the assembly before the beginning of the Trade Fair. This includes removal of the cover foil from the carpet, vacuum cleaning, emplying of the waste basket every day, dust removal from the shelves. e) Other services. ABF, a.s. will provide, free of charge, working illumination, fire brigade and health service, frade Fair protocol, and for consideration it will ensure ordinary cleaning of expositions, florists service, dispatching and customs services, insurance service, postal service, slephone and fax centre, hostesses and interpreters, promotional and photograph services, graphic design and production, arrangements services, commodation and catering services. ABF, a.s. will send the Order Catalogue of Services, Organisational Instructions and the exhibition raster system to the Exhibitors sufficiently in advance of the Trade Fair commencement.

1) Connection to the Internet

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Forms



Business Company: ABF, a.s. Registered office: Beranových 667, 199 00, Prague, Czech Republic

Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ7240000000005085320021, SWIFT: EXPNCZPP

Tel.: +420 225 291 232

Exhibitor (Company name):

E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

Order of Schell Schemes AUTOSHOW PRAHA

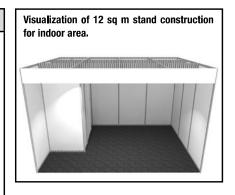
PVA EXPO PRAGUE, 3-5 April 2020

Deadline for submission of orders: 28 February 2020

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Indoor area We order the implementation of the shell scheme: (please check if applicable \times) The price of the shell scheme includes: • External walls and partition walls of storage areas made of white panels (Octanorm 100 x 250 cm), • ceiling, • fascia for the exposition identification - height of 30 cm, • 2-7 point lighting fittings according to the stand size + 2 power sockets for 230 V (without power supply) • carpet - grey, • storage - background according to the stand size stand of 9 m² storage area of 1 x 1 m (shelf, lockable door), stand up to 16 m² storage area of 1 x 2 m (shelf, lockable door, 1 ceiling lighting fitting), stand up to 18 m² storage area of 2 x 2 m (shelf, lockable door, 1 ceiling lighting fitting) The price of the stand does not include the power supply inlet - we recommend ordering (Order of Technical Services - Page 3) In the case that the inlet is not ordered, the point lighting fittings and power sockets will not be installed. type 16 4 x 4 m type 9 3 x 3 m type 12 4 x 3 m type 15 5 x 3 m price: EUR 455 price: EUR 545 price: EUR 591 price: EUR 341 type 20 5 x 4 m type 25 5 x 5 m type 18 6 x 3 m type 24 6 x 4 m price: EUR 691 price: EUR 745 price: EUR 918 price: EUR 936 shelf rack folding doors **(** socket × point light 0 **– – –** collar



The basic construction equipment of the type stands cannot be changed or complemented, it is however possible to order furniture and other equipment – see the Order form on page 5.

All prices are given without VAT.

Outdoor area

Business Company: ABF, a.s. Registered office: Beranových 667, 199 00, Prague, Czech Republic

Order of Individually Designed Stands for Indoor Area

AUTOSHOW PRAHA

Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic Company Registration No.: 63080575, Tax Id. No.: CZ63080575 Registered by Municipal Court in Prague, Section B, File no. 3309 Bank Details: Expobank CZ a.s., Account No. 5085320021/4000 IBAN: CZ7240000000005085320021, SWIFT: EXPNCZPP

PVA EXPO PRAGUE, 3-5 April 2020

Tel.: +420 225 291 232

E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

Deadline for submission of orders: 28 February 2020

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Forms can be completed on a PC and downloaded from www.autoshowpraha.cz

Exhibitor (Cor	npany nan	ne):													
We bindi	ngly ord	ler the d	onstru	ction of	f the inc	dividua	lly des	igned s	tand, d	imensio	ns		m x		_ m
	external v							all ceilin	g raster sy	stem of th	e construction	n			
	ical indivi										m²) e front side				
Sketch of the Mark your ide	•	-		and in thi	s raster. U	lse the gr	aphic syr	nbols pro	vided her	ein for the	scheme of ev	very single	building a	ınd equipm	ent component.
······································							·····								kitchon

:	:	:	:	:	:	:	:	:	:	:	:				
1m													wall panel		kitchen sink
													wall glass		table
													fascia height = 30 cm	\bigcirc	round table
												W	folding doors		chair
												0	rack shelf	\uparrow	water inlet and sink connection
														X	point light
													aising ounter	—(socket 230 V / 400 V
												\supset	counter display case	_	socket 230 V
													_		(night)
												[00	display case, incl. illumination	*	refrigerator

We order the following additional elements of the modular system above the framework of the basic construction:

Item	EUR/unit, VAT exclusive	Number
carpet – grey (EUR/1 m²)	8	
carpet of any other colour (EUR/m²), please state the colour:	9	
wall glass 100 x 250 cm	20	
lockable folding door (1 m)	45	
white lower ceiling (EUR/m²)	8	
textile lower ceiling (EUR/m²)	4	
grid-type lower ceiling (EUR/m²)	11	
self-standing panel 100 x 250 cm (with a support and a fascia)	52	

For the Order of furniture and other equipment see page 5.

All prices are given without VAT.

Bani IBAN Tel.: E-m

Forms can be completed on a PC and downloaded from www.autoshowpraha.cz

Business Company: ABF, a.s. Registered office: Beranových 667, 199 00, Prague, Czech Republic

199 00, Prague, Czech Republic
Workplace, mailing address: Dělnická 12, 170 00, Prague, Czech Republic
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Order of Furniture and Graphic Works AUTOSHOW PRAHA

PVA EXPO PRAGUE, 3-5 April 2020

Deadline for submission of orders: 28 February 2020

Exhibitor (Company name):

ne stano equipment	can be ordered only with Implementa	ition of the s	stand. Ente	er the number of orde	red units in the appropriate boxes.	
Raising counter wit	th one shelf			Table, chair		
Counter display cas	height 80 cm / h 50 x 50 cm 100 x 50 cm 100 x 100 cm	eight 110 cm	EUR 20 EUR 22 EUR 25		square 70 x 70 cm, height 75 cm square 70 x 120 cm, height 75 cm round – Ø 60 cm, height 75 cm round – Ø 80 cm, height 75 cm	EUR 14 EUR 14 EUR 14 EUR 14
	50 x 50 x height 80 cm 100 x 50 x height 80 cm		EUR 36 EUR 43		bar type – Ø 60 cm, height 110 cm chair metal, upholstered bar chair	EUR 14 EUR 9 EUR 11
Glazed display box-	- 2 glass shelves			Additional technica	I equipment	
	50 x 50 x height 250 cm 100 x 50 x height 250 cm 100 x 100 x height 250 cm additional glass shelf		EUR 50 EUR 61 EUR 73 EUR 5		point lighting fitting 100 W halogen spot light 150 W halogen spot light on the hanging arm 150 W triple socket	EUR 7 EUR 18 EUR 18 EUR 3
Three-shelf rack - i	installed into the stand wall			Other equipment		
#	100 x 50 x height 250 cm		EUR 27	X	hanger – self-standing type hanger – wall-mounted type waste basket	EUR 8 EUR 8 EUR 3
Lockable cabinet				Kitchen equipment		
	80 x 40 x height 80 cm		EUR 20		kitchen box with a sink and a water heater refrigerator 70 I (not including night power supply)	EUR 64 EUR 43
Shelf, brochure hold	der				coffee machine (power input 1.5 kW)	EUR 9
	wire, wall-mounted brochure holder wire brochure holder ("A" shape)		EUR 9 EUR 11	The gastronomic set	fast water heating unit (power input 2 kW) cooker (power input 2 kW) includes the following items for the number of pe	EUR 9 EUR 7 rsons specified
	wall-mounted shelf 100 x 30 cm – horizontal		EUR 8	cup, saucer, teaspoor	n, glass for soft drink, wine, beer for 4 persons	EUR 18
	wall-mounted shelf 100 x 30 cm – tilted		EUR 10	10,	for 6 persons for 10 persons	EUR 30 EUR 45
The images are illust	rative only.					
Order of graphic wo	rks					

In case of your interest in graphic works on perimeter walls of the stand please contact us. Send the specifications and background documentation to: autoshowpraha@abf.cz.

All prices are given without VAT.

Company name on the stand fascia - colour:

The price of the graphic works will be calculated on the basis of the extent of the graphic works.

Company logo on the stand fascia - number of logos

Forms can be completed on a PC and downloaded from www.autoshowpraha.cz

Business Company: ABF, a.s.
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199 00, Prague, Czech Republic
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Tel.: +420 225 291 232 E-mail: autoshowpraha@abf.cz, Internet: www.autoshowpraha.cz, www.pvaexpo.cz

Confirmation of Implementation of the Exposition

AUTOSHOW PRAHA

PVA EXPO PRAGUE, 3-5 April 2020

Deadline for submission of orders: 28 February 2020

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xhibitor (Company name):		
Exhibitor's confirmation:		
We hereby confirm that the construction of our ex	position will be implemented by:	
Company name		Reg. No
Registered office* - street		Tax ID. No
Town	Postal Code	Country
Internet www.		
Person responsible for the exposition implementa	tion	Position
Tel./mobile	E-mail	
water and sewerage, of any dominant heights and area. Maximum height of the exposition, including dom		ing the stand orientation within the framework of the ordered
We furthermore confirm that the above mentioned - Has made itself familiar with acknowledges the - Is a holder of authorisation to carry out specialis - Assumes all responsibility for implementation of	Business and Technical Terms and Conditions	s for the Participation of Exhibitors in the Trade Fair.

^{*} For natural persons (individuals) please state the place of business.